

 <b>PT. CISADANE RAYA CHEMICALS</b>	<b>RSPO MANUAL</b>	<b>RSPO-CRC-012</b>	
	<b>RESPONSIBLE SOURCING POLICY</b>	Issued Date	: 281025
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PT Cisadane Raya Chemicals (CRC) is committed to ensuring that the raw materials used in our products are sourced responsibly and in line with the strengthened sustainability commitments outlined in CRC's Sustainability Policy. As a downstream processor, CRC aims to provide customers with confidence that our products originate from reputable, transparent supply chains that uphold responsible and compliant practices.

This Policy reinforces CRC's commitment to maintaining a deforestation-free supply chain by sourcing palm-based materials only from plantations and mills verified as not contributing to deforestation. This Policy sets the principles that guide our sourcing practices and supports CRC's role in promoting responsible, traceable, and sustainable supply chains.

### **1. Purpose**

This policy sets out CRC's expectations for suppliers and business partners involved in the procurement of raw materials, goods, and services that support refinery, edible oil, and oleochemical operations. The intent is to ensure that sourcing activities align with responsible business practices and regulatory requirements.

### **2. Legal and Regulatory Compliance**

Suppliers must operate in full compliance with applicable laws and regulations, including those governing:

- a. Labor and employment
- b. Environmental protection
- c. Occupational health and safety
- d. Licensing, permits, and documentation
- e. Trade, transportation, and product handling
- f. CRC reserves the right to verify supplier compliance as part of its due diligence processes.

### **3. Labor and Social Practices**

CRC expects suppliers to maintain responsible labor and social practices, including:

- a. Ethical recruitment and employment without the use of child labor, forced labor, or coercive practices.
- b. Safe and respectful working conditions supported by appropriate systems, training, and hazard controls.
- c. Non-discrimination and fair treatment of all workers.
- d. Respect for the rights and welfare of individuals and communities potentially affected by supplier operations.

### **4. Environmental Management**

Suppliers must maintain environmental management practices that:

- a. Prevent pollution and ensure proper handling of waste, chemicals, by-products, and effluents.
- b. Support the responsible use of natural resources such as energy, water, and raw materials.
- c. Avoid environmentally harmful activities, including illegal burning or unauthorized land clearing.
- d. Meet applicable environmental regulatory requirements and maintain necessary permits.

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### 5. Business Integrity

CRC requires suppliers to uphold high standards of business integrity, including:

- a. Conducting transactions honestly and transparently.
- b. Avoiding bribery, kickbacks, collusion, falsification of documents, and other unethical practices.
- c. Providing accurate and reliable information related to materials, services, and business operations.

### 6. Traceability and Information Provision

Suppliers of raw materials particularly palm-based inputs, must support CRC's traceability and reporting requirements by:

- a. Providing accurate information on product origin, material characteristics, and supply chain changes when requested.
- b. Maintaining records necessary for compliance with applicable supply chain verification or reporting obligations.

### 7. Supplier Monitoring and Corrective Action

CRC may evaluate suppliers through documentation reviews, assessments, or meetings. Where gaps or issues are identified:

- a. Suppliers are expected to take timely corrective action, and
- b. CRC may request updates or supporting evidence to confirm improvements.
- c. CRC may reconsider or discontinue business relationships with suppliers demonstrating persistent non-conformance.

### 8. Cooperation in Grievance Handling

Suppliers must cooperate with CRC in reviewing and resolving concerns related to sourcing activities. This includes providing information necessary to investigate and address issues raised through CRC's grievance processes.

CRC will periodically review and update this Policy to ensure it remains aligned with operational needs, regulatory developments, and evolving supply chain expectations.

**PT CISADANE RAYA CHEMICALS**

**28<sup>th</sup> October, 2025**



(Lusiana Tjhang)